

Re: Sport Caerphilly Sport Awards 2026 – Nomination Guidance

The Sport Caerphilly Sport Awards are a unique opportunity for us to recognise and reward the work of excellent volunteers, coaches and clubs at all levels across sport.

Please follow the advice below to support and assist you with the nomination process:

- Check the criteria to ensure you're making a nomination in the right category.
- Tell the story about achievement/s and impact in your first paragraph of the *Impact and Achievements* section, providing further detail to back this up.
- Read the **What are we looking for?** bullet points and ensure you cover each of these points.
- Bring the nomination to life with examples of how the individual or club has made a real difference, preferably with statistics/results and quotes from potentially participants/parents/other coaches/members of the club/members of the community.
- Consider the wider benefits and impact of the individual or club has had on participants. Has this improved physical/mental wellbeing or individual/social/economic development?
- If appropriate, use the **additional supporting information** box for any further detail, which makes your candidate stand out from all the others who have been nominated.
- Winners of categories from within the last 3 years are **not** able to be nominated for that category. If a nominee was a finalist within the last 3 years but did not win the award, they **can** be nominated for that category this year.

Community Coach of the Year

The community coach of the year award is for an exceptional individual who deserves recognition for their voluntary outstanding contribution to sport in their community.

What are we looking for?

- Evidence of the impact the nominee has had on widening access to sport through coaching
- Evidence of the wider impact the nominee has on the community (such as community cohesion, health and wellbeing)
- Evidence of how the nominee safeguards their participant(s) and provides suitable coaching to meet their needs at their current stage of development
- Evidence of how the coach has developed her/his own practice in a practical way
- Examples of innovative practice

Inclusive Coach of the Year

This award is for an individual who has shown a great deal of commitment & passion whilst working with specific target groups such as (Women & Girls, BAME, Disability and Deprivation)

What are we looking for?

- Evidence of the impact the coach has had on widening access to sport for disabled people or within a specific community, particularly low-participation groups, to help and inspire people to achieve their goals
- Evidence of helping and inspiring people within a mainstream sporting environment or a dedicated disability sport environment
- Evidence of the wider impact the coach has on the people they coach (such as personal development, health and wellbeing and educational attainment)
- Evidence of appropriate person-centred engagement and excellent coaching
- Evidence of how the coach has developed her/his own practice in a practical way
- Examples of innovative practice

Young Volunteer of the Year

This award recognises the outstanding contribution of a young volunteer getting more people starting, staying and/or succeeding in sport/physical activity through high quality delivery.

What are we looking for?

- An individual who is 18 years of age or under at the date of nomination
- Evidence of creativity and determination in their development of coaching or volunteering activities
- Evidence of helping and inspiring people to help them reach their goals
- Evidence of the wider impact the nominee has on the people they support, such as personal development, health and wellbeing and educational attainment
- Examples of innovative practice

Volunteer of the Year

This award recognises the outstanding contribution of a volunteer getting more people starting, staying and/or succeeding in sport through high quality delivery and high level of commitment and dedication.

What are we looking for?

- An individual who is 18 years of age or older at the date of nomination
- Individual who carries out specific or varied roles within community or a club - can be a coaching or non-coaching role
- Evidence of creativity and determination in their development of coaching or volunteering activities
- Evidence of helping and inspiring people to help them reach their goals
- Evidence of the wider impact the nominee has on the people they support, such as personal development, health and wellbeing and educational attainment
- Evidence of their role with the community or within community club
- Examples of innovative practice



Lifetime Achievement to Sport

This recognition is for individuals who have demonstrated great enthusiasm, dedication and commitment in making a significant impact on the provision of sport within their community.

What are we looking for?

- Evidence of dedication to person-centred volunteering throughout the nominee's career
- Evidence of any achievements over a sustained period
- Evidence of the wider impact the nominee has on their participants, club and wider community
- Quotes from club members or local community
- Evidence of the impact the individual has had in a club or local community and their importance to their organisation/ community

Club of the Year

The Club of the Year award is in recognition of the work that clubs within the community are doing to provide opportunity and provision of sport to all.

What are we looking for?

- Evidence of growth of the club/organisation in areas such as participation levels, women & Girls, BAME, work in the community (charity/fundraising etc)
- Evidence of development of coach/volunteer development and impact it has had on those individuals
- Evidence of the impact the club has had in the community and their importance to their local community and their participants
- Evidence of any outstanding achievements gained within the last year
- Quotes from club members or local community

